



PAYROLL CONGRESS

CONVENTION & EXPO
12-15 May 2026
Nashville, Tennessee USA

Maximize your experience at Payroll Congress!

Post-Congress Implementation Checklist

Review and Reflect

- ☐ Review your notes and key takeaways from each workshop.
- ☐ Highlight 3–5 top insights that are most relevant to your goals.
- ☐ Identify any perspective-shifting ideas worth deeper exploration.

Prioritize for Action

- ☐ Choose 1–3 initiatives to implement within the next 90 days.
- ☐ Define specific goals/outcomes for each priority item.
- ☐ Identify departments needed for successful implementation.

Create an Action Plan

- ☐ Break each initiative into actionable steps.
- ☐ Assign responsibilities and realistic deadlines.
- ☐ Schedule recurring check-ins to track progress.

Measure and Monitor

- ☐ Define KPIs or success indicators tied to your action items.
- ☐ Set milestones and timelines to evaluate results.
- ☐ Adjust your plan based on outcomes and feedback.

Stay Connected

- ☐ Follow up with new contacts via LinkedIn or email.
- ☐ Join [The Payroll Community](#) for future discussions.
- ☐ Celebrate all wins with your team.

