



United Kingdom Managing Expenses & Benefits Course Outline*

This seminar is presented in cooperation of the Chartered Institute of Payroll Professionals.

This essential course covers the following topics:

- Cost implications of expenses and benefits
- Expenses, including travel and subsistence
- Types of benefits
 - Trivial exemption
 - Work-related
 - Welfare-related
 - Travel-related
- Effective provision of expenses and benefits
 - Salary sacrifice and OpRA
 - PAYE Settlement Agreements and grossing up
- Advantages of an effective and efficient policy

*Program subject to change without notice

Last updated 3 March 2026