



## You Could Win One of Two Registrations to 2024 Payroll Congress

Six deserving PayrollOrg members will receive PayrollOrg education at absolutely no cost through the Payroll Education Grants sponsored by PayrollOrg.

### Payroll Education Grants

*recognize and honor payroll professionals for their  
commitment to educational and professional growth.*

**The application deadline is February 23, 2024.**

Payroll Education Grants will be presented in May 2024.

### PayrollOrg 2024 Payroll Education Grants

The Payroll Education Grants were established by PayrollOrg in 1992 to honor its founder and first president, the late Donald W. Sharper, CPP. The grants are designed to encourage professional growth through PayrollOrg's payroll training and educational offerings.

These grants are presented each year to **six** outstanding members of PayrollOrg in recognition of their professional and personal commitment to continuing education. The six grants include:

- **One**      **Complete PayrollOrg Payroll Training Package** entitling the recipient to the following:
  - (1) Registration to Payroll Congress
  - (2) Registration for any or all PayrollOrg seminars for one year, beginning with Payroll Congress and including courses at the Payroll Learning Center in Las Vegas, NV (not including travel or hotel expenses)
  - (3) A complete online library of current PayrollOrg publications, plus *PayTrain*®
- **Two**      **PayrollOrg Course/Conference Grants** entitling two recipients to a free registration for any one PayrollOrg course or conference of their choice. This grant is good for one year, from May 10, 2024, through May 9, 2025. The free registrations do not include travel or hotel accommodations.
- **Three**    **Payroll Source Plus® Grants** entitling three recipients to one-year subscriptions to PayrollOrg's online payroll reference library which includes *The Payroll Source*®, *Federal Payroll Tax Laws & Regulations*, *Federal Payroll Non-Tax Laws & Regulations*, *Guide to State Payroll Laws*, and the *PayState Update* newsletter.

## **Candidate Requirements**

- (1) Current member in good standing of PayrollOrg.
- (2) Minimum of three years of work experience in the payroll field.
- (3) Previous grant winners are not eligible to apply for another award until at least three years after receipt of their previous award.

## **How to Apply**

To complete the online application, log in to **Payroll.org/Membership/Education-Grants**. You may complete the application for yourself or nominate a fellow PayrollOrg member. Please provide the applicant's contact details, including name, email address, and best contact telephone number. Points will be awarded for the completion of each item as indicated below:

1. Educational achievements and professional goals
  - a. List professional certifications (maximum 5 points)
  - b. List education and relevant training courses (maximum 5 points)
  - c. List future goals for professional development (maximum 5 points)
2. Two letters of recommendation, signed and in PDF format, detailing why the applicant is a worthy candidate for an education grant. Please ensure the letter is no more than two years old. (maximum 5 points each)
3. A list and brief description of applicant's accomplishments, including but not limited to:
  - a. Professional accomplishments and outreach (maximum 30 points)
    - i. Applicant's projects (as a lead or team member) that have delivered cost savings, efficiencies, productivity increases, and/or overall process improvements at their job, department, or organization.
    - ii. How applicant applies and conveys, or hopes to apply and convey, payroll concepts to others within their organization or chapter.
    - iii. How applicant plans to grow or has grown professionally within the payroll profession and/or within their organization.
  - b. Personal accomplishments and involvement (maximum 20 points)
    - i. Teaching payroll or professional education within the community (e.g., financial literacy to high school students or interviewing skills).
    - ii. Mentoring or being mentored within the organization and/or within the community.
    - iii. PayrollOrg engagement at the National, State/Regional, or Local level. Provide specific examples at each level.
4. Statement describing how receiving an education grant would help the applicant in the advancement of his or her payroll professional career. Limit the response to a maximum of 200 words. (maximum 25 points)

**Total 100 Possible Points**

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## **Application Deadline: February 23, 2024**

NOTE: PayrollOrg employees, as well as members of the PayrollOrg Board of Directors and Officers, Board of Advisors, and National Speakers Bureau, are not eligible for these grants, but they may nominate someone.

## **PayrollOrg Education Grant Committee**

**Chairperson**  
*Tommy Windsor, CPP*  
*Retired*

**Timothy Cochran, CPP**  
*Payroll Professional*  
*Raytheon Technologies*

**Michelle Flowers, CPP**  
*Director, Payroll*  
*Highline Aftermarket Acquisition LLC*

**Rebecca Coker, CPP**  
*Director, Payroll*  
*Lifetime Fitness*

**Michelle Ganzer, CPP**  
*Payroll Tax Compliance Manager*  
*Johnson Controls, Inc.*