



2024 EDUCATIONAL INSTITUTIONS PAYROLL CONFERENCE

Tackle the most pressing compliance and operational challenges facing payroll professionals in higher education!

October 20-23 ■ Jacksonville, Florida USA

TRAINING OBJECTIVES FOR THIS CONFERENCE

- Understand how payroll analytics can optimize your payroll process and procedures along with examples of results
- Develop an understanding of what is necessary when paying terminated employees and deceased wage payments
- Identify nonresident alien student and faculty reporting requirements
- Interpret the IRS's requirements for fringe benefits unique to colleges and universities

Check out this video to see what the Educational Institutions Payroll Conference has to offer!



AGENDA

All times are Eastern Time (ET)

SUNDAY, OCTOBER 20

- 1:00 p.m. – 5:30 p.m. | Registration
- 2:00 p.m. – 3:30 p.m. | Workshop Session 1
- 3:30 p.m. – 4:00 p.m. | Refreshment Break
- 4:00 p.m. – 5:30 p.m. | Workshop Session 2
- 6:00 p.m. – 8:00 p.m. | Cocktail Reception and Dinner

MONDAY, OCTOBER 21

- 7:30 a.m. – 12:00 p.m. | Registration
- 7:45 a.m. – 8:30 a.m. | Breakfast
- 8:30 a.m. – 9:45 a.m. | Welcome Remarks
Opening General Session
- 9:45 a.m. – 10:15 a.m. | Refreshment Break
- 10:15 a.m. – 11:45 a.m. | Workshop Session 3
- 11:45 a.m. – 1:00 p.m. | Networking Lunch
- 1:00 p.m. – 2:30 p.m. | Workshop Session 4
- 2:30 p.m. – 3:00 p.m. | Refreshment Break
- 3:00 p.m. – 4:30 p.m. | Workshop Session 5

TUESDAY, OCTOBER 22

- 7:45 a.m. – 8:30 a.m. | Breakfast
- 8:30 a.m. – 10:00 a.m. | Workshop Session 6
- 10:00 a.m. – 10:15 a.m. | Refreshment Break
- 10:15 a.m. – 11:45 a.m. | Workshop Session 7
- 11:45 a.m. – 1:45 p.m. | Luncheon General Session
- 1:45 p.m. – 3:15 p.m. | Workshop Session 8
- 3:15 p.m. – 3:30 p.m. | Refreshment Break
- 3:30 p.m. – 5:00 p.m. | General Session

WEDNESDAY, OCTOBER 23

- 7:45 a.m. – 8:30 a.m. | Breakfast
- 8:30 a.m. – 10:00 a.m. | Workshop Session 9
- 10:00 a.m. – 10:15 a.m. | Refreshment Break
- 10:15 a.m. – 11:30 a.m. | Closing General Session



GENERAL SESSIONS*

MONDAY, OCTOBER 21

8:30 a.m. – 9:45 a.m.

Opening General Session

20301 | Be Powerful, Be You - Carry the Torch: Leading Yourself to Inspire Others

FOS: Personal Development/1.0 RCH/1.0 CPE credit



In a world where leadership is in high demand, but leadership burnout and turnover rates are on the rise, it's crucial for leaders to not only guide their teams but also lead themselves effectively. The "Be Powerful, Be You - Carry the Torch" keynote is a transformative session designed for leaders who want to ignite their inner flame, understand their mission, and influence, impact, and inspire others like never before.

Expect dynamic interaction as Pegine takes you on a rollercoaster ride of self-discovery and empowerment. Her personal journey of triumph and resilience will leave you electrified and motivated. Discover how she turned her flame back on and learn how you can do the same! Dive deep into the TORCH principle, an illuminating framework that will empower you to trust yourself, take responsibility, seek understanding, serve with heart, and inspire greatness within yourself and your team. You'll leave this event with a renewed sense of purpose, armed with the tools to lead yourself and others with passion and authenticity.

Pegine
Keynote Speaker
Team Pegine

TUESDAY, OCTOBER 22

11:45 a.m. – 1:45 p.m.

Luncheon General Session

30501 | Tax Treaty Tips and Tricks

FOS: Business Mgmt. & Organization/1.0 RCH/1.0 CPE credit

Demystify the complexities of tax treaties while gaining practical tips and tricks for leveraging these agreements effectively. This session will offer real-world examples illustrating the intricacies and application of these treaties. Uncover best practices for overseeing treaty benefits and provisions and filing accurate and timely forms. Have your questions ready for a Q&A with the experts!

Will Drath
Nonresident Tax,
HR/Payroll Operations
University of Missouri System

Enda Kelleher
Vice President of Sales
North America
Sprintax, Inc.

Zdravka Zlateva
Tax Products Development and Compliance Manager
Sprintax, Inc.

3:30 p.m. – 5:00 p.m.

General Session

30801 | The Three T's of Payroll Compliance: Technology, Transparency, and Trends

FOS: Information Technology/1.5 RCHs/1.5 CPE credits

In a world of technological transformation where information moves faster and industries are testing new ways of conducting business, government decision-makers are beginning to explore opportunities and misuse. In this session, we will discuss legislative and regulatory trends with payroll impacts, including artificial intelligence, pay statements and methods, paid sick leave, and much more.

Alice Jacobsohn, Esq.
Director, Government Relations
PayrollOrg

WEDNESDAY, OCTOBER 23

10:15 a.m. – 11:30 a.m.

Closing General Session

40401 | Generative AI in Payroll

FOS: Business Mgmt. & Organization/1.5 RCHs/1.5 CPE credits

This session will provide participants with the tools and knowledge to ignite transformation within your organization! Explore the transformative potential of Generative AI to enhance performance and value in payroll. Learn about the key concepts of Generative AI, understand Gen AI's applications in payroll, and the ethical considerations that come with its use.

Tracee Bowles, CPP, SHRM-SCP
Global Payroll Advisory Practice Leader
The Hackett Group



WORKSHOP SESSIONS

SUNDAY, OCTOBER 20

Workshop Session 1 - 2:00 p.m. – 3:30 p.m.

10201 | Customer Service

FOS: Communications/1.5 RCHs/1.5 CPE credits

In a world where data and information are quickly accessible, today's customers not only expect more, but they also expect to receive it fast. While paychecks are important, making customers feel special involves more than just getting their paycheck right. Participants will learn simple solutions to help identify ways to improve customer service for external and internal customers.

Luanne Brown, CPP

Principal Lead
Payroll Center of Excellence
Chick-fil-A, Inc.

Paul Grisdale, CPP

Director, Payroll Services
University of Virginia

10202 | Fundamentals of Payroll in Higher Education

FOS: Personnel/Human Resources/1.5 RCHs/1.5 CPE credits

This session will concentrate on the terminology and types of employees and payments unique to the higher ed community. We'll cover everything from adjunct faculty, exempt and nonexempt employees, to grant, work study, and student FICA issues. If you are new to higher ed payroll processing or need a refresher, this session is for you.

Nancy Hinchcliff, CPA, MS-HRM

Assistant VP, HR Payroll Management
Temple University

Karen Phillips, CPP

Director, Payroll
Swarthmore College

Workshop Session 2 - 4:00 p.m. – 5:30 p.m.

10401 | Payroll Analytics: Transforming Processes With Data-Driven Insights

FOS: Information Technology/1.5 RCHs/1.5 CPE credits

Are you wondering how payroll analytics can transform your payroll processes? In this session, we'll cover the various types of analytics, their growing importance, and practical ways to utilize them in your everyday payroll processes. Attendees will learn how to use data to identify trends, improve accuracy, and provide insights to the organization that will drive strategic decision-making.

Mark Thornton, CPA, CPP

Payroll Tax Supervisor
Southern Company

10402 | Wages Owed to Deceased Employees

FOS: Business Law/1.5 RCHs/1.5 CPE credits

When the unfortunate event occurs, is your company prepared to process payments owed to a deceased employee? Payroll, accounts payable, benefits, and human resources need to interact to ensure payments are processed timely and in accordance with federal and state rules. We'll walk through the process, discuss state laws, and create a company checklist.

Laurel Serra, CPP

Director, Education Services
PayrollOrg

MONDAY, OCTOBER 21

Workshop Session 3 - 10:15 a.m. – 11:45 a.m.

20501 | Payroll Metrics: Driving Efficiency and Accuracy Through Data

FOS: Business Mgmt. & Organization/1.5 RCHs/1.5 CPE credits

Transform your payroll department into a powerhouse of efficiency and accuracy with the right metrics at your fingertips. This session will provide real life examples of payroll metrics and how to leverage them to enhance efficiency, reduce errors, and improve payroll function performance within your organization. Leave with actionable strategies to drive data-informed decisions and operational excellence.

Shavasha Barnett

Director, Payroll
Palm Beach State College

Mark Thornton, CPA, CPP

Payroll Tax Supervisor
Southern Company

20502 | Payroll System Implementation: Lessons Learned

FOS: Business Law/1.5 RCHs/1.5 CPE credits

So often, when participating in a project, we focus on the scope, execution, timeline, and deliverables and don't seem to recognize the valuable lessons learned. In this session, we will discuss the importance of identifying, documenting, and communicating lessons learned from payroll system implementations to avoid repeating mistakes in a present project and plan proactively for a future project.

Shannon Kelly, CPP

Payroll Manager
Brigham Young University

Jill Taylor, MBA, CPP

Director, Payroll & Student Employment Services
Bucknell University

WORKSHOP SESSIONS

20503 | PeopleSoft Roundtable

FOS: Computer Software & Applications/1.5 RCHs/1.5 CPE credits

Join other users to discuss PeopleSoft hot topics. Bring your questions as we discuss our challenges and successes together.

Jeffrey Jacob, CPA, CPP

Assistant Comptroller
Illinois State University

Neatha Snyder, CPP

Director, Payroll
University of Kansas Medical Center

Workshop Session 4 - 1:00 p.m. - 2:30 p.m.

20701 | Managing Termination Pay

FOS: Business Law/1.5 RCHs/1.5 CPE credits

This session discusses termination as an ending of employment, other than retirement, with a specific employer. Federal law says only that we must pay an employee for time worked. Mostly, termination pay is governed at the state level and by company policy. For final pay, what needs to be included, what can be withheld, and when is it due based on if it's a regular resignation or an involuntary term?

Daniel Dycus, CPP

Senior Director, Education Services
PayrollOrg

20702 | Payroll Reconciliations and Managing Common Errors

FOS: Accounting/1.5 RCHs/1.5 CPE credits

Do you find your reconciliation process lacking or needing an overhaul? Understanding what different agencies are looking for can help establish a process that will keep your company compliant and ahead of the curve when it comes to common errors. Join us as we identify what payroll elements should be reconciled, how often reconciliations should be performed, and what sources should be used.

Chris Pretorius

Director, Payroll Services
The University of Texas at Austin

20703 | Workday Roundtable

FOS: Computer Software & Applications/1.5 RCHs/1.5 CPE credits

Join other users to discuss Workday hot topics. Bring your questions as we discuss our challenges and successes together.

Shavasha Barnett

Director, Payroll
Palm Beach State College

Jill Taylor, MBA, CPP

Director, Payroll & Student Employment Services
Bucknell University

Workshop Session 5 - 3:00 p.m. - 4:30 p.m.

20901 | Fringe Benefits, Part 1

FOS: Taxes/1.5 RCHs/1.5 CPE credits

This workshop explores employer-provided fringe benefits that can be excluded from income such as de minimis fringe benefits, qualified parking, and "no-cost" benefits.

Nancy Hinchcliff, CPA, MS-HRM

Assistant VP, HR Payroll Management
Temple University

Cheryl Seifritz, CPP

Senior Director, Payroll
The Ohio State University

20902 | Navigating 1042-S Tax Withholding and New E-File Updates

FOS: Taxes/1.5 RCHs/1.5 CPE credits

This session will dive into the key components and common scenarios of filing Form 1042-S, including strategies to ensure accurate withholding, obligations for foreign persons and entities, and recent changes in tax laws and regulations affecting 1042-S. Attendees will leave with a thorough overview of the IRS e-file system enhancements, as well best practices for seamless electronic filing.

Neil Duffy

Associate Vice President
Sprintax, Inc.

Jeffrey Jacob, CPA, CPP

Assistant Comptroller
Illinois State University

Zdravka Zlateva

Tax Products Development and Compliance Manager
Sprintax, Inc.

20903 | Paid Leave Mandates: Are You Prepared?

FOS: Business Law/1.5 RCHs/1.5 CPE credits

The objective of this session is to provide an update on state and local paid leave requirements, including sick leave, family leave, and broader leave mandates. Emphasis will be placed on definitions and accrual rates with some assistance in how to track leave requirement changes.

Alice Jacobsohn, Esq.

Director, Government Relations
PayrollOrg

Christine Ness, CPP, PHR

Director, Payroll Services
University of San Francisco

WORKSHOP SESSIONS

TUESDAY, OCTOBER 22

Workshop Session 6 • 8:30 a.m. – 10:00 a.m.

30201 | Accounting for the Payroll Professional

FOS: Accounting/1.5 RCHs/1.5 CPE credits

Accounting does not have to be the dreaded part of the payroll process. The payroll information is critical for the general ledger, cost distributions, creating management reports, and financial statements. We will discuss terminology, journal entries, accruals, reconciliations, internal controls, unclaimed property, and audits and show their effect on your institution's financials.

Shavasha Barnett

Director, Payroll
Palm Beach State College

Nancy Hinchcliff, CPA, MS-HRM

Assistant VP, HR Payroll Management
Temple University

30202 | A Payroll Leader's Guide to Influencing Government Decision-Makers

FOS: Business Mgmt. & Organization/1.5 RCHs/1.5 CPE credits

In a highly regulated industry, payroll professionals require leadership skills to influence government decision-makers. In this session, we will hone your skills of persuasion to better your ability at problem-solving within your payroll department. These skills include understanding how government agencies make decisions and methods for relating to government employees.

Alice Jacobsohn, Esq.

Director, Government Relations
PayrollOrg

30203 | Correcting the W-2: Form W-2c to 941-X and More

FOS: Taxes/1.5 RCHs/1.5 CPE credits

Have you found yourself scrambling to correct Form W-2, or not knowing what has to be done? Are you afraid you'll make more mistakes if you don't know how to make the proper corrections? This session will discuss all the steps you need to take in order to confidently correct a mistake on Form W-2.

Daniel Dycus, CPP

Senior Director, Education Services
PayrollOrg

Workshop Session 7 • 10:15 a.m. – 11:45 a.m.

30401 | Auditing Your Payroll Process

FOS: Business Mgmt. & Organization/1.5 RCHs/1.5 CPE credits

What are some of your payroll processing problem areas and what should you be concerned about? In this session we will discuss how to prepare for both internal and external audits. We will also discuss what processes, procedures and controls you should have in place.

Paul Grisdale, CPP

Director, Payroll Services
University of Virginia

Cheryl Seifritz, CPP

Senior Director, Payroll
The Ohio State University

30402 | Banner System Roundtable

FOS: Computer Software & Applications/1.5 RCHs/1.5 CPE credits

Join other users to discuss Banner hot topics. Bring your questions as we discuss our challenges and successes together.

Luanne Brown, CPP

Principal Lead
Payroll Center of Excellence
Chick-fil-A, Inc.

Karen Phillips, CPP

Director, Payroll
Swarthmore College

30403 | How to Operationalize a New System

FOS: Business Mgmt. & Organization/1.5 RCHs/1.5 CPE credits

Implementing new payroll software can provide a suite of time-saving features, real-time analytics, self-service, automatic compliance, and mobile capabilities. But if the implementation process goes wrong or you do not operationalize your new system, it can be catastrophic. In this session, we'll identify some problems frequently found and ways to make the new system work for you.

Jeffrey Jacob, CPA, CPP

Assistant Comptroller
Illinois State University

Shannon Kelly, CPP

Payroll Manager
Brigham Young University

Chris Pretorius

Director, Payroll Services
The University of Texas at Austin

WORKSHOP SESSIONS

Workshop Session 8 - 1:45 p.m. – 3:15 p.m.

30601 | Avoiding IRS Penalties the Successful Way

FOS: Taxes/1.5 RCHs/1.5 CPE credits

Are you aware that information reporting penalties increase every year? In this session, we'll explore ways to avoid the most expensive and commonly imposed payroll penalties from the IRS, including failure to make federal tax deposits and failure to file information returns.

Luanne Brown, CPP

Principal Lead
Payroll Center of Excellence
Chick-fil-A, Inc.

Neatha Snyder, CPP

Director, Payroll
University of Kansas Medical Center

30602 | Fringe Benefits, Part 2

FOS: Taxes/1.5 RCHs/1.5 CPE credits

This workshop explores fringe benefits that involve more complex analysis to determine taxable amounts such as employer-provided vehicles, tuition waivers, private club expenses, and key employee benefits.

Nancy Hinchcliff, CPA

Assistant VP, HR Payroll Management
Temple University

Cheryl Seifritz, CPP

Senior Director, Payroll
The Ohio State University

30603 | Pay Statement Compliance

FOS: Business Law/1.5 RCHs/1.5 CPE credits

State regulations establish what information must be included on employee pay statements or supplemental documents. The guidelines for these documents are also established at the state level. Understand the minimum requirements to determine if your pay statements need to be updated, as well as pay statement best practices, locating requirements in your state(s), and what needs to be included.

Shannon Kelly, CPP

Payroll Manager
Brigham Young University

Laurel Serra, CPP

Director, Education Services
PayrollOrg

WEDNESDAY, OCTOBER 23

Workshop Session 9 - 8:30 a.m. – 10:00 a.m.

40201 | Multi-State Taxation and Your Mobile Workforce

FOS: Taxes/1.5 RCHs/1.5 CPE credits

With today's mobile workforce, more employees are working outside the company premises – from their homes and in multiple states. This presents a challenge for employers. When is an employee subject to a state's income tax withholding requirements? How do you tax employees when they are working in more than one state? We will also examine nexus and state reciprocal agreements.

Luanne Brown, CPP

Principal Lead
Payroll Center of Excellence
Chick-fil-A, Inc.

Chris Pretorius

Director, Payroll Services
The University of Texas at Austin

40202 | Overpayments: What Do They Require?

FOS: Taxes/1.5 RCHs/1.5 CPE credits

Join us to learn how to handle a payroll receivable when an employee repays in the current year vs. a repayment of a prior year's overpayment. We'll review the necessary tax forms that must be prepared, information provided to the employee, the employee's consent to claim a refund of social security and Medicare taxes, and when we can deduct the overpayment from the employee's wages.

Laurel Serra, CPP

Director, Education Services
PayrollOrg

Neatha Snyder, CPP

Director, Payroll
University of Kansas Medical Center

40203 | Record Retention: What Must Be Kept and How Long?

FOS: Business Law/1.5 RCHs/1.5 CPE credits

Employers are required to maintain a variety of sufficient records to establish compliance with federal and state requirements. Record retention is a vital responsibility for payroll professionals. Learn what documents to keep, why you are keeping them, how long you need to store them, and when to dispose of records.

Jeffrey Jacob, CPA, CPP

Assistant Comptroller
Illinois State University

Christine Ness, CPP, PHR

Director of Payroll Services
University of San Francisco

CONFERENCE DETAILS

Conference Location and Hotel Accommodations

Hyatt Regency Jacksonville Riverfront
225 E. Coastline Drive
Jacksonville, Florida 32202 USA
904-588-1234

The Educational Institutions Payroll Conference (EIPC) has reserved a block of guest rooms at the Hyatt Regency Jacksonville Riverfront at the rate of \$179 per night, single/double occupancy plus fees and taxes. The special rates are available until September 28, 2024. Room reservations and hotel arrangements at the Hyatt Regency Jacksonville Riverfront are the responsibility of the individual. Reservations can be made directly with the hotel by visiting their [website](#) or calling 904-588-1234. After September 28, 2024, reservations will be accepted on a space available basis and may be at the hotel's prevailing rate.

All reservations must be guaranteed by a valid major credit card, which will need to be supplied at the time of the reservation. Any guaranteed reservation not canceled 72 hours prior to arrival will be subject to one night room and tax cancellation fee. Check in time is 3:00 p.m.; check out time is 11:00 a.m.

Dietary Requests and Special Services

Dietary requests made within two weeks from the event start date cannot be guaranteed. By requesting a dietary meal and indicating the meal functions you will be attending, you confirm that you will be eating your dietary meal purchased by PayrollOrg on your behalf. There is no additional charge for the dietary meal(s) unless you elect not to eat it, fail to pick up the dietary meal, or eat a regular attendee meal in its place. In any of these instances, you will be invoiced \$50 for each dietary meal that you ordered. Dietary requests will be limited and will not be honored on-site.

If you require special services, please call Customer Service at 210-224-6406, M-F, 7 a.m. – 5 p.m. CT, at least 21 days in advance of the event.

Registration Fees

Fees include: refreshment break, cocktail reception, and dinner on Sunday; continental breakfast, refreshment breaks, and lunch on Monday and Tuesday; and continental breakfast on Wednesday.



“EIPC is an excellent conference for those affiliated with higher education. It is pertinent, engaging, and provides networking opportunities not available elsewhere.”

Nancy Hinchcliff, CPA, MS-HRM
Assistant VP, HR Payroll Management
Temple University

Educational Institutions Payroll Conference | Registration Form

Register online: Payroll.org/EIPC

1 Registration	
Event Code: 24EIPCON	
<input type="checkbox"/> I am a PayrollOrg Member. ID# _____	\$1,429
<input type="checkbox"/> I am a Colleague of a PayrollOrg Member (at the same street address)	\$1,559
Colleague's ID #: _____	
Member's Name: _____	
Member's ID #: _____	
<input type="checkbox"/> I am not a PayrollOrg Member or Colleague. ID# (if known) _____	\$1,749
<input type="checkbox"/> I would like to join PayrollOrg now AND register at the member rate:	
EIPC Registration Fee.....	\$1,429
Annual Membership Dues*	\$299
One-Time Enrollment Fee	\$35
TOTAL	\$1,763

2 Registrant Information (please print)	
Registrant's Primary Address	
Name: _____	
Title: _____	
Organization: _____	
Street Address: _____	
City: _____	
State/Province: _____	Country: _____
Zip + 4-Digit/Postal Code: _____	+ _____
Phone: _____	Fax: _____
(Area/Country Code)	(Area/Country Code)
Email: _____	
(For official PayrollOrg communications, registration confirmations, Payroll Currently, and PAYTECH-Digital)	
Please indicate if you are: <input type="checkbox"/> CPA <input type="checkbox"/> PA (For NASBA reporting purposes)	
Special Dietary Request: <input type="checkbox"/> Vegetarian <input type="checkbox"/> Gluten-free <input type="checkbox"/> Kosher	
<input type="checkbox"/> Vegan <input type="checkbox"/> Peanut Allergy <input type="checkbox"/> Dairy Allergy <input type="checkbox"/> Shellfish Allergy	
Special dietary requests received after October 2 cannot be guaranteed.	
Needed for account verification	
Birth date: ____/____/____	
All Attendees Please Complete This Section.	
In case of emergency contact:	
Name: _____	
Relation to Attendee: _____	
Preferred Phone: _____	

Have you ever:

Purchased something from PayrollOrg (formerly APA and GPMI)? Yes No

Had a membership with PayrollOrg (formerly APA and GPMI)? Yes No

If yes, what name was it under? _____

What was the company name? _____

3 Payment Information	
Payment in U.S. dollars must accompany registration form. Currency Converter: www.xe.com	
Three Enrollment Options:	
<input type="checkbox"/> Online	<input type="checkbox"/> Fax <input type="checkbox"/> Mail
Payroll.org/EIPC	(210) 224-6038 To address below
<input type="checkbox"/> I authorize the API Fund for Payroll Education, Inc. to charge my:	
<input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa	
Card is: (check one) <input type="checkbox"/> Corporate <input type="checkbox"/> Personal	
Card #: _____	
Exp. Date: _____ CVV Code: _____	
Name on Credit Card: _____	
Signature of Cardholder: _____	
Billing Address: _____	
City: _____ State: _____	
Country: _____ Zip: _____	
<input type="checkbox"/> Purchase Order #: _____ (for government agencies/universities only)	
<input type="checkbox"/> CREDIT ON ACCOUNT	
<input type="checkbox"/> Make CHECK payable and mail to:	
PayrollOrg 660 North Main Avenue, Suite 100 San Antonio, TX 78205-1217 USA Email: CustomerService@payroll.org • Visit: Payroll.org Phone: (210) 224-6406 • M-F, 7 a.m. – 5 p.m. CT	
<input type="checkbox"/> I have read and agree to the Event Policies found at Payroll.org/policies , which include a Code of Conduct and an Attendee Liability and Waiver of Claims.	

*Dues are subject to change without notice and are nonrefundable. Membership is on an individual basis; corporate memberships are not available. 100% of PayrollOrg membership dues are deductible as an ordinary business expense.

CERTIFICATION



Continuing Professional Education: PayrollOrg is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org. PayrollOrg's CPE sponsor identification number with NASBA is 103152. PayrollOrg will make every effort to resolve complaints regarding NASBA compliance within a reasonable amount of time and in a confidential manner. A formal complaint must be submitted in writing and must set forth a statement of the facts and the specific remedy sought. Submit complaints to: PayrollOrg, Attn: Certification, 660 North Main Avenue, Suite 100, San Antonio, TX 78205-1217 USA. Certification: (210) 226-4600.

Continuing Education Credit: Educational Institutions Payroll Conference participants earn up to 18 RCHs, 1.8 CEUs, and 21.5 CPE credits. No prerequisites or advance preparation required. Course level: Overview. Delivery method: Group Live. See individual descriptions for Field of Study (FOS).

Last updated: 10/02/24

EMT: 9V

FOR OFFICE USE ONLY:			
Date: _____	Order #: _____	Batch #: _____	Event Code: 24EIPCON
Group #: _____	Check #: _____	C/P: _____	Total: \$ _____